



MARRIOTTS

INFORMATION ADVICE AND GUIDANCE EVENING BOOKLET

Year 11 (2016-17)

Name of Form Tutor:



AIM HIGH. WORK HARD. BE KIND.

School Vision

Our Vision is to ensure that every single student reaches and exceeds their potential and leaves us with the qualifications, skills and attitudes that they need to move on to the next stage of their lives.

Student Mission Statement

Aim high. Work hard. Be kind.

Wildly Important Goals

1. 100% of students achieve their personal best.

Every student needs to make progress according to their starting point, their individual ability and their particular strengths. It is our job as a school to challenge and support students to be the best that they can be, to track their progress carefully and to intervene when it is not good enough.

2. Every lesson, every day, good or better.

In order for students to make good progress and achieve well, they need good teaching every lesson, every day. At Marriotts we work closely with all of our teachers tracking their performance, sharing good practice and providing the training needed to ensure teaching is always good.

3. High quality professional development for all staff.

It all starts with a good teacher. We work hard to attract the best possible teachers and to ensure that they, and all members of our staff teams, receive the training that they need to excel in their roles.

4. 360° of care, support and challenge for our students and their families.

We are committed to pastoral care, personal, social, moral, health and spiritual education and to removing barriers to students' learning. We have a strong team of pastoral and inclusion staff whose role it is to ensure that all students and families at Marriotts are supported.

Pastoral Care

Wildly Important Goal

360° degree of care support and challenge for our students and their families.

Aim

To provide care, support and guidance to enable all students to achieve their potential and leave us with the qualifications, skills and attitudes that they need to move on to the next stage of their lives.

Pastoral Care is a team effort, involving Form Tutors, Year Leaders, Support Staff and Senior Leaders. All staff have an important role to play to ensure that we provide 360° degree care. Outlined below are the various roles and responsibilities undertaken by the staff at Marriotts School.

Year 11 Leader - Mr Dan Reshat

Year 11 Form tutors team

Mr Charmokly L.Charmokly@marriotts.herts.sch.uk

Mr Neely D.Neely@marriotts.herts.sch.uk

Ms Scott C.Scott1@marriotts.herts.sch.uk

Mr Edwards A.Edwards@marriotts.herts.sch.uk

Mr Gleed A.Gleed@marriotts.herts.sch.uk

Mr Morgan C.Morgan@marriotts.herts.sch.uk

The Pastoral Team

- Mrs Tether, Assistant Headteacher, Student Engagement, Pastoral Care, PSHE and SMSC
- Mr Coughlin, Head of Conduct and Attendance
- Mrs Taylor, Assistant Headteacher, SEND, Inclusion and Learning Support
- Mr Gaskin, Behaviour for Learning Intervention Co-ordinator
- Miss Ratcliffe, Head of Counselling Services
- Mrs Amstutz, Family and Student Support Worker
- Mrs Chapman, Secretary to Senior Leadership (BfL)/Attendance Officer
- Mrs Neal, Pastoral Secretary.

Child Protection Team

Mrs L Tether
Mrs S Amstutz
Ms N Slade
Mr C Gaskin

If you have any concerns about your child's well-being or safety or you wish to raise a concern about an issue, please contact one of the members of the child protection team above via s.amstutz@marriotts.herts.sch.uk.

The Form time Programme

Each day the students and their form tutors follow a set form time programme, designed to engage the students at the start of the day and to support aspects of the curriculum, for example English intervention. Below is an outline of the Form time Programme for each year group.

Year	Monday	Tuesday	Wednesday	Thursday	Friday
11	Assembly	English Language	Maths	Science	English Literature

Students must be punctual to get the benefit of this focussed form time

Marriotts Life Skills

The Marriotts Life Skills lessons are a central feature of our pastoral programme, and are taught as part of a timetabled lesson and delivered by each form tutor in the school. Currently this lesson takes place on a Wednesday week 2, period 5.

The aim of these lessons is to prepare our students with the life skills they will need both now and in the future. They provide them with the skills, knowledge and values to make healthy and informed choices in life, taking into account the changing world in which we live and equipping them for life in modern Britain. A wide variety of topics are covered from work on self-esteem, positive mental health to Careers and Sex and Relationships Education.

In year 11 – this will be focussed on revision strategies and supporting students with next steps and post 16 applications.

Mobile Phones and Electronic Devices

The use of mobile phones or electronic devices by students, anywhere in the building, is strictly prohibited. The advice will always be for these expensive items to remain at home where possible, however we do identify that parents/carers may need to contact their children outside of school hours for various reasons. If a mobile phone is used, then it will be confiscated until the end of the school day in the first instance and this will escalate if this happens again.

Attendance and Punctuality

We expect all of our students to attend school punctually every day. We have a Pastoral team in school that will support students when they are here. Good attendance to school is vital in helping each student reach their academic potential by ensuring there are no gaps in their learning. Each year exam analysis reflects the importance of attendance. Equally, good punctuality ensures that key messages and learning activities are accessed by every student and also reflects good organisation and commitment; skills which are needed in everyday life and in the working environment.

Attendance and punctuality are two key areas colleges, universities and employers will ask for information on when requesting references in the future. All Marriotts students should aim for at least 96% attendance.

Attendance is vital in year 11 as all lessons are a direct preparation for upcoming examinations

Reporting an Absence

Absence Text Number: 01438 300121

This is the virtual mobile number from which absence alert SMS text messages are sent to parent/carers, you can also text this number to report your child absent or inform the school of medical appointments etc.

Absence Hotline Number: 01438 726999 (Select option 1 and then option 2)

This is the number parents/carers call to access the automated absence hotline to leave a voicemail message.

Attendance Email Address: attendance-team@marriotts.herts.sch.uk

Please inform the school by 8.30am everyday your child is going to be absent from school.

The Marriotts Home/School Agreement

Parents/Carers

I/We will:

- Ensure that my/our child is organised for school – in correct uniform with all necessary equipment.
- Ensure my/our child attends on time and notify the school if he/she is late or absent.
- Encourage my/our child to have a positive attitude to learning.
- Sign the planner and check for messages.
- Support and encourage my/our child in his/her school work (including homework).
- Let the school know if any situation is likely to affect my/our child's learning.
- Make the most of all opportunities to meet with staff and encourage a dialogue between the school and home.
- Support the school Rewards and Behaviour for Learning Policy including same day detentions.
- Not make requests for my child to be out of school during term time other than in exceptional circumstances.
- Encourage my/our child not to engage in discrimination, harassment and victimisation of others.

School

Marriotts will:

- Expect all members of the school community not to engage in discrimination, harassment and victimisation.
- Expect students to attend school in correct uniform and have the necessary equipment for lessons.
- Work with parents/carers and students to encourage regular attendance and excellent punctuality.
- Deliver the curriculum in terms of lessons and homework, ensure work is marked and provide support for all students in order that learning needs are met.
- Expect students to behave positively, respect each other and together create a safe learning environment for all.
- Provide all students with a planner and encourage its effective use.
- Take appropriate action in cases of student misconduct.
- Respond to parental concerns relating to the welfare of students.
- Support parents/carers and students through regular consultation evenings, reports and other forms of communication.
- Keep parents/carers informed of school events and activities.

Student

I will:

- Fulfil our school image: Aim High, Work Hard, Be Kind
- Not engage in behaviour that discriminates, harasses or victimises others.
- Wear the correct uniform at all times.
- Bring my books and equipment to school for lessons and activities, so I am ready to learn.
- Attend school regularly and arrive on time for school and lessons.
- Record my homework in my planner and complete it to the best of my ability.
- Follow the student expectations when in class and around school.
- Do my best, have pride in my work and aim to achieve as highly as I can.
- Try to attend at least one extra-curricular activity.
- Let a teacher know if I have any worries.

How will I know how my child is progressing?

In Year 11 you will receive regular reports concerning your child's attendance, behaviour and progress

Reports will contain an End of course prediction (EoCP). This is the grade that their teacher believes they will get with their current work ethic and commitment.

You will also receive a Behaviour for Learning (BfL) grade

- Excellent =4
- Good = 3
- Requires Improvement = 2
- Unsatisfactory – causing concern = 1

More specific information will be given with a BfL Concern Code

- *E.g. D= Disruption or P = Participation*

You will receive 'snapshot' reports for the first 3 modules

18 th November 2016	Module 1
19 th January 2017	Module 2
31 st March 2017	Module 3

Pupils and parents will receive their mock exam grades on the 20th January in a mock exam results day. This session will model what happens in the summer and focus our students on what they are currently achieving and what they need to put in place to achieve their best in their final exams.

The importance of books/folders

The best way to see how your child is progressing at Marriotts is to look through their books/folders regularly (Year 11 groups will take their books home when they have homework). You can ask them questions about how well they have understood a topic or skill. You will also be able to review the marking stickers that are in the books which are completed every three weeks by the teacher. Additionally, there will be marking throughout the books, and correction of literacy using the marking codes (which you can find at the back of each book).

When you have looked at the books please feel free to write a note to their teacher, in their book if you feel they are unsure and need a recap. Looking through their books will also give you a clear idea of how much they are concentrating in class and the effort they are putting in. If the work is not well presented or rushed that could mean that they were not trying their best. Regularly taking the time to read through your child's books is the best way to help them succeed and ensure there are positive communication between parents/carers and the school.

In Year 11 – student's class books become a valuable revision resource. They are particularly important

Homework

Homework is central to student progress. As part of improving standards we are focusing very intently on the quality and provision of homework and how we support our students in developing their skills as independent learners.

At Marriotts we set one piece of homework per subject each week/fortnight depending on frequency of the lesson. The amount of time required will increase as students move further up the school. These homework activities may include research, extended pieces of writing, mini-projects and many different ways to challenge and engage our students outside of the classroom. It is used most importantly to reinforce the learning that takes place at school.

To support students we use SHOW MY HOMEWORK. This is an online programme that provides a centralised place for all students to access homework set by their teachers. As a parent you can view the homework set for your son or daughter by entering the web address below and following the online prompts. This will enable all parents/carers to have access to the homework and any additional resources that have been set for their child.

<https://www.showmyhomework.co.uk/>

Students have been given a login and password that gives them access to the online homework calendar which sends email reminders about imminent due dates and

push notifications to mobile phones and tablets if they download the SHOWMYHOMEWORK app on iOS and Android platforms.

We firmly believe that good quality, regular homework helps support our students, giving them the time and responsibility to take ownership of their own learning and value your support in this initiative.

In Year 11 – Teachers set homework that directly relates to the upcoming examinations. It is particularly important that students in year 11 spend enough time working independently outside of school.

Supporting your child with their learning in Year 11 – subject specific guidance written by heads of faculty

Art – Year 11

- Visit galleries to develop knowledge on a variety of Artists.
- Encourage sketching and use of cameras to record images which relate to their project of 'Natural Forms'
- Students have each been given a booklet with the assessment objectives and programme outline. Parents will be able to see the work that their child should be completing, with examples of how the different criteria are met.
- Help encourage your child to attend the Art department during lunchtime to use paints and art equipment, or if possible purchasing a set for use at home would be very beneficial.

Business Studies – Year 11

- Make use of Revision and Homework Booklet
- Access to quiet space to use the home computer for work.
- Allow students to use the school's IT facilities after school, if required.
- Encourage appropriate use of IT at home, limiting time on Facebook etc.
- Encourage use of BBC GCSE Bitesize resources (<http://www.bbc.co.uk/education/levels/z98jmp3>)
- Work through the test book on system

Dance and Drama – Year 11

Monologues and Solos - you can never be prepared enough to perform a solo or a monologue. Rehearse in your bedroom, rehearse to your family, rehearse to your friends. The more practise you get, the better you will feel performing to the video camera in your exam.

Letter of application - Learn to market yourself positively. You will need to write about your strengths as a performer and reflect on your choice of monologues and

choreography confidently. Challenge yourself to find descriptive language to analyse your performances before you sit this written controlled assessment.

Rehearsal - Set aside one afternoon after school per week and one lunch time for rehearsal in a studio. This could be for independent rehearsal or to work with a group for the Performance, Prep and Production unit **in Dance only**.

Design and Technology – Year 11

- Watch GCSE Pod Videos
- Read through and make notes and complete exercises in revision book
- Work through exercises on BBC Byte Size
- Go over your revision notes made in class
- Visit <http://www.technologystudent.com/>

English Literature - Year 11

- Encourage students to attend the intervention carousel sessions every Thursday after school to focus on their weaker skill/ knowledge areas.
- Test students on their quotations for *Macbeth*, *A Christmas Carol*, *Blood Brothers*. Always ask them to explain the effect of the quotation on the audience/ reader.
- Download or watch on you tube any of the many versions of *Macbeth*, *A Christmas Carol*, *Blood Brothers*.
- Encourage students to download and listen to/watch the GCSE Pod podcasts on the themes, characters, structure of the texts.
- If you would like additional resources the revision books from either York notes or CGP are extremely helpful.

English Language - Year 11

- Listen to and support your child in rehearsing for their Spoken Language assessment in October.
- Encourage students to attend the intervention carousel sessions every Thursday after school to focus on their weaker skill/ knowledge areas.
- Encourage students to download and listen to/watch the GCSE Pod podcasts.
- Once it is available in November encourage students to complete an unseen text question twice a week.
- If you would like additional resources the revision books from either York notes or CGP are extremely helpful.

Geography – Year 11

Purchase a revision book for the students (the CGP is helpful)

- Continuous work on key terms - flash cards are very good at helping them learn these.

- Encourage your child to look at Geographical news articles (e.g. BBC website) to gain an all-round understanding of topics covered on the course.
- Encourage your child to explain the formation of landforms.
- Debate topical issues (e.g. asylum seekers entering the UK from Africa)
- Encourage your child to explain case studies to you - get them to include causes, effects and responses. They could create a story for each case study.
- Use the following websites to aid revision:
- -BBC bitesize <http://www.bbc.co.uk/schools/gcsebitesize/geography/>
- -GCSEPod
- -Cool Geography <http://www.coolgeography.co.uk/GCSE/AQA/Restless%20Earth/Restless%20Earth.htm>
- -GCSE Geography <http://www.gcsegeography.co.uk/dynamic-planet/water-world>
- Use past tracker on show my homework for exam questions.
- Use Revision Booklet on show my homework.

History – Year 11

- Listen to GCSE Pod with your child and test them on some of the facts you hear
- Use GCSE Bitesize to help with your revision (especially the videos they provide)
- Visit the Imperial War Museum/Duxford any exhibitions with Nazi Germany/Britain at war/Cold War
- Look out for documentaries on BBC and BBC Iplayer and the History Channel
- Create timelines for each period that we study, then to reach A*-A level, see if any of the events or themes link and mark this in a different colour.
- Purchase the textbook for the students (Pearson – Edexcel Modern History A)
 - Unit 1 - International Relations: The Cold War
 - Unit 2 - Nazi Germany 1918-1939
 - Unit 3 - The changing nature of British Society 1931-1951

ICT BTEC – Year 11

- Access to quiet space to use the home computer for work.
- Allow students to use the school's IT facilities after school, if required.
- Encourage appropriate use of IT at home, limiting time on Facebook etc.
- Support students in the use of the available resources (Specification, content guidance sheet, information stored on school system)

Computer Science GCSE – Year 11

- Access to quiet space to use the home computer for work.
- Allow students to use the school's IT facilities after school, if required.
- Encourage appropriate use of IT at home, limiting time on Facebook etc.

- Encourage use of BBC GCSE Bitesize resources (<http://www.bbc.co.uk/education/levels/z98jmp3>)

Maths – Year 11

- Useful websites - mrbartonmaths.com, mymaths.co.uk, diagnosticquestions.com, BBC Bitesize, SamLearning
- Twitter, Follow - @revisejustmaths - for GCSE question of the day
- Buy the calculator - Casio fx-83g plus
- Listen to GCSE Pod (Top 40 maths topics have been assigned to all year 11)
- Complete homework
- Spend time answering questions from revision guide
- Get your child to explain the method of how they answer a question, make flashcards for common formulas - areas, volumes, trigonometry, Pythagoras.
- Please ensure that you get your Maths watch Username and Password.

MFL – Year 11

- Purchase the Edexcel GCSE revision book German for the students
- Vocabulary learning: encourage students to create a vocabulary shoe box or similar with cards (foreign language one side, English other side), then go through the cards and test students on producing English to target language and target language to English regularly.
- Watch some German TV.
- Ask your child to explain to you how the tenses work (present, past, future, conditional, pluperfect)
- Access GCSE Pod with your child and test them on some of the facts revised.
- Regularly access past exam papers and mark schemes at <https://qualifications.pearson.com>
- Use some of the following websites to help with revision:
 - BBC Bitesize revision: <http://www.bbc.co.uk/education/levels/z98jmp3>
 - Learning through games: <http://www.funwithlanguages.vacau.com>
 - Games and revision exercises for German: <http://http://www.yjc.org.uk>
 - Revision and quizzes for French: www.french.about.com
 - Quizlet: <https://quizlet.com>

Music – Year 11

Music Industry - students will sit an unseen paper worth 25% of the overall mark. It is centred around the music industry. Therefore, students need to research the music industry and understand how it functions as a business and entertainment industry.

Music performance - confidence along with practice is key to good performance technique. Students need to perform at home to their family and friends. This will build up an inner confidence as well as establishing good practice routine that will ultimately enhance their final performance pieces.

Science – Year 11

- Make sure they do their homework completely and in enough time to come and find their teacher if there is a problem.
- Watch good quality BBC4 Science programs - they cover a large part of the GCSE Science syllabus.
- Watch, read and talk about Science in the news - e.g. Volkswagen emissions tests and evidence for water on Mars.
- Complete mind maps to cover key topics
- Complete sets of revision cards for each unit.
- Use GCSE pod for each of the topics in each unit and then summarise key points

Sport – Year 11

- Help your child pack their bag the night before to ensure that they have the full PE kit. Use extra layers/appropriate replacements where necessary.
- Purchase a revision guide for BTEC Level 2 Sport (CGP revision guide for Unit 1 - Fitness).
- Encourage your child to participate in organised, competitive sport.
- Join a gym with your child where they can receive basic advice on training.
- Watch sport with your child on television.
- Aim to attend a live sports event each year.

Yr 11 Intervention and additional support

Intervention is a key part of the support that we are able to offer to all students at Marriotts School. This is possible because staff member are willing to give up their time offering extra sessions at various times within the week and across the year.

Students invited to attend need to be present. If parents/carers feel that on occasion this will not be possible, we would ask that they contact the school to explain.

Parents and carers will be told about any afterschool interventions for the following week specifically for their child via an email sent on Fridays

Morning Sessions

Monday	Tuesday	Wednesday	Thursday	Friday
	Maths 8:00am – 8:30am English Lang 8:30am – 8:50am	Maths 8:00am – 8:30am	Science 8:30am – 8:50am	English Lit 8:30am – 8:50am

Afterschool Sessions*

Monday	Tuesday	Wednesday	Thursday	Friday
Maths 3:00pm – 4:00pm MFL 3:00pm – 4:00pm	Humanities 3:00pm – 4:00pm	Science 3:00pm- 4:00pm	English 3:00pm-4:00pm	Technology 3:00pm-4:00pm

*This timetable will change with additional subjects being added over the course of the year

Weekend Sessions*

Saturday	Maths 9:00am- 11:00am
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*Groups will be identified and parents/carer informed over a week in advance.

Year 11 Mock Exams

Mock examinations and the preparation and revision for them are crucial for students to achieve their best in their final exams in June. We have a provisional mock examination timetable which can be used as an initial guide to the pressure and intensity of an exam period. Teachers will be using classwork, homework, intervention to prepare students properly for their mocks.

Date/Period	Period 1	Period 2	Period 3	Period 4	Period 5
Monday 28 November Week 2	Maths Paper 1 Non Calc 1h30min (133)		Comp.Science (11) Food (18) Res.Mat. (18)	2h 1h30min 1h30min	
Tuesday 29 November	English Language Paper 1 1h45min (133)				Core Science Paper 1 1h15min (93) Biology 1h15min (40)
Wednesday 30 November	Maths Paper 2 Calc 1h30min (133)		Health & Soc. Care 1h (18)		Chemistry 1h15min (40)
Thursday 1 December	English Language Paper 2 1h45min (133)				History Paper 1 1h15min (61)

Monday 5 December Week 1	Maths Paper 3 Calc 1h30min (133)	Geography Paper 1 1h30min (66)	
Tuesday 6 December	History Paper 2 1h15min (61)	Core Science Paper 2 1h30min (93) Physics 1h15min (40)	
Wednesday 7 December	German Reading (28) 1h	English Literature Paper 1 1h45min (133)	
Thursday 8 December	English Literature Paper 2 2h15min (133)		German Listening in PE2&PE3 1h (28)
Friday 9 December	Core Science Paper 4 1h30min (93) Triple extra Paper 1h30min (40)	Geography Paper 2 1h30min (66)	

*Provisional mock examination timetable, subject to some alteration.

Helping your child to revise at home

- Help your child to plan their revision timetable. It will take an investment of your time (probably several hours), but it will make the biggest difference to the effectiveness of the revision, and therefore the outcome.
- Talk to your child about how you can support them and what they would find useful.
- Keep things in perspective – your child may not be doing things the way you would do them, or as often as you would like, but they are doing the best they can in the way that works for them at the stage they are at.
- Keep up with regular ‘check- ins’.
- Provide favourite snacks and water for revision period
- Encourage your child to empty their bag and file hand-outs and information from the lessons at the end of each day

Key Dates for Year 11

- 12th September** – Beginning of Intervention Programme
- 10th October – 21st October** – Year 11 English spoken languages assessments
- 1st November** - Inset Day
- 17th November** - Year 11 into 12 Options Evening
- 28th November** – Beginning of Mock exams
- 19th December** – Post 16 Application to Marriotts Sixth Form
- 20th January** – Results day from Mock exams – Lesson 5 (Hall)
- 26th January** – Y11 Parents Evening
- 23rd March**- IAG Evening 6pm-7pm
- 3rd to 5th July** – Year 11 into 12 Induction
- 7th July**- Year 11 Prom

Year 11 Passport to Prom

We are really looking forward to the Year 11 prom on the 7th July at Knebworth Barns. All students will be invited provided they have shown a positive attitude to their learning and have attended school regularly; we are expecting a very high turn out!

Communication

One thing we are always trying to improve is the school's communication. If you have a concern you should raise it in the first instance with your child's Form Tutor, Year Leader, or a member of the Senior Team. (Year Leaders are available to see you without an appointment in an emergency). You can also email straight to the subject teacher via the school website.

Headteacher's pledge

The Headteacher pledges to parents/carers that if they feel they would like to speak to the Headteacher they are able to do so via contacting the school through her PA, Mrs J Peary (j.peary@marriotts.herts.sch.uk). The Headteacher will always phone back within one working school day and if a meeting is needed she will meet with you within 3 working days.



Holiday Term Dates 2016 – 2017

Autumn Term 2016

Friday 2nd September to Wednesday 21st December

Half Term

Monday 24th to Friday 28th October 2016

Christmas Holiday

Thursday 22nd December 2016 to Wednesday 4th January 2017

Spring Term 2017

Thursday 5th January to Friday 31st March 2017

Half Term

Monday 13th February to Friday 17th February 2017

Easter Holiday

Monday 3rd to Monday 17th April 2017

Summer Term 2017

Tuesday 18th April to Monday 24th July 2017

Summer Half Term

Monday 29th May to Friday 2nd June 2017

All school dates are in the student planners and will be announced in Parents Newsletters.

Please also see our website for more details.

www.marriotts.herts.sch.uk